

THE ARCHDIOCESE OF SAN ANTONIO
ENTRUSTING OUR CHILDREN TO CATHOLIC SCHOOLS
DEPARTMENT OF CATHOLIC SCHOOLS NEWS

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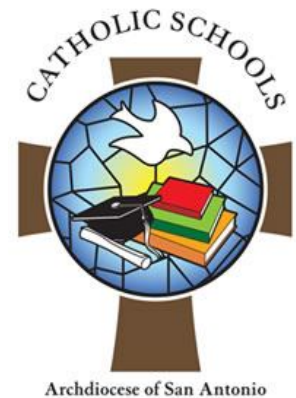
During this Lenten season we pray

Dear Lord, Renew my eagerness to work with You in building a better world, so that everyone may hear your gospel of peace and justice.

Reflection:

For while your obedience is known to all, so that I rejoice over you, I want you to be wise as to what is good, and simple as to what is evil; then the God of peace will quickly crush Satan under your feet. The grace of our Lord Jesus be with you.

Romans 16: 19-20



ADMINISTRATION

Please mark your calendars for the **2010 Catholic Schools Hall of Fame and Outstanding Leaders in Catholic Education Awards Dinner on April 30th at the Omni Hotel, San Antonio.** We look to having all of our schools at this very special celebration of our leadership and hall of fame recipients who have made significant and lasting contributions to Catholic education. Please contact Julie Seguin at julie.seguin@archso.org or 734-2620 for sponsorship forms and table information.

Notre Dame Partnership 2010-2012—plans are underway for the initial workshop to be facilitated by Rev. Joseph Corpora, CSC to be held in July-August (details forthcoming). The initiative will be directed towards administrative development to increase Hispanic engagement in Catholic education. Please contact my office by May 1st for school participation information patricia.davis@archsa.org.

Technology for the 2010-2011 school year...A technology committee is currently being formed to address 21st century curriculum and classroom needs for all of our schools. The “No Classroom Left Behind” committee will facilitate school progress in the area of technology curriculum integration, administrative/staff professional development and classroom technology software/hardware. Committee members will consist of those faculty members (principals and technology support staff) devoted to aligning our technology standards within our schools, setting goals for professional development and serving in a consultative capacity for schools in regard to technology planning. **Please contact Patricia Davis if you or your staff members are interested in serving on the committee** patricia.davis@archsa.org 734-1656 or Joann Gawlik joann.gawlik@archsa.org 734-1662.

Technology emphasis will also include integrating Catholic identity into technology. A “kick off” for the year will begin with a media literacy workshop provided by Sr. Rose Pacatte of the Pauline Media Center, Los Angeles. The objective of the course is to offer key Catholic school educators the opportunity to learn

INSIDE THIS ISSUE:	
Administration	1
Curriculum	2
development	3
GRANT DUE DATES	4
Finance	5
PERSONNEL	5
health	6
calendar	7

ADMINISTRATION CONT...

media mindfulness skills (including an introduction to basic media production in pod casting, video and electronic presentations) for teaching, parenting, and mentoring within the context of faith development. Look for Registration details and workshop information forthcoming to principals in late March (scheduled date for workshop July 24-31).

Congratulations to our Catholic High School rising sophomores who have been accepted into the Voelcker Biomedical Class of 2010. The Voelcker Biomedical Research Academy is in its second year and partners the very best rising sophomores with outstanding biomedical scientists from the Health and Science Center. The focus of the program is to promote excellence in scholarship and biomedical research training for the participants during the remaining three years of their high school experience. We are proud to announce that ten of the twenty-four applicants selected to participate in this prestigious program were students from our Catholic High schools:

Antonian College Preparatory:	Brianna A. Bal
Antonian College Preparatory:	Cassandra D. Santos
The Atonement Academy:	Kayla M. Darvin
The Atonement Academy:	Zachary L. Lindsey
The Atonement Academy:	Alejandro Oliveros
The Atonement Academy:	Cecille S. Sorio
Central Catholic:	Jacob T. Carmichael
Central Catholic:	Peter J. Gonzales
Central Catholic:	Andres E. Legarreta
Central Catholic:	Gregory D. Petershack

CURRICULUM

ITBS Testing

Reminder: the ITBS testing window starts the week of March 22 to April 13. The testing materials must be sent off by Friday, April 16. The principals were emailed an official letter from DCS for the parents informing them of the change from SAT 10 to ITBS. Call DCS if you have any questions.

ACRE Testing for 5, 8, and 12th grade students.

Reminder: The ACRE testing window is scheduled for April 28 to April 30. Schools are to order the tests online at www.caltesting.org (Computer Assessment & Learning). Call Kelly at 866-406-3850 for any questions.

US Census Schools Program

The US Census Bureau has lessons/activities about the social studies alignment with Census 2010. Go to census.gov/schools/

TAP(s)

TAP(s) (Textbook Adoption Presentations) which were held on March 1 and 2 were very successful. The Archdiocesan Reading /LA committee have analyzed all eight publishers' textbooks and have selected the top 2 choices for K to 5th grade and 6 to 8 grade. The analysis for all the series will be sent to the principals on March 12. It is highly encouraged for schools that are interested in buying textbooks this school year to choose from the top 2 choices. The top 2 choices have excellent print and electronic resources, a rigorous content and address the needs

CURRICULUM

of special populations. It is also important to remember that the publishers are giving their best prices because it is an “adoption” year for the state of Texas. I wish to commend the teacher committee for their hard work and several principals who also participated. They are:

Mary Crider from Blessed Sacrament	Deanna Sanchez, principal, St. James, Seguin
Carla Thompson from St. Luke	Roxanne LaBlanc, principal, .St. John Bosco
Janet Oliver from St. Monica	Ramon Guerra, principal, St. Margaret Mary
Sr. Margaret Janysek from St. Margaret Mary	Jackie Palermo, principal, Our Lady of Perpetual Help
JoLynn Sultemeier from St. Mary’s	JoAnn Wood, principal, St. Monica
Sandra Wilkinson from Blessed Sacrament	Mary Crow, principal, St. Cecilia
Tony Morrell from Holy Spirit	Marcella Salazar, principal, St. Luke

A big thank you is extended to the principals who allowed these teachers to attend TAP(s).

Professional Development Survey Results

Four hundred and three Archdiocesan teachers and administrative staff responded to the ‘Staff Survey about Instructional Strategies for Special Needs Students’. The DCS is in the process of analyzing the results and planning workshops for early June and early August to address the needs and interests expressed in the surveys.

DEVELOPMENT

Hope for the Future Development Information

Thank you all for your participation in our Catholic Schools Week Events! Besides celebrating the Dividends a Catholic school education provides to our community, we added a few dividends to our Hope for the Future tuition assistance funds:

--**Khaki & Plaid Party** – Raised \$135,263 and after expenses had a net profit of \$100,200-- many thanks to your silent auction baskets and table sponsorships!

--**Hope for the Future 5K Run** – With perfect weather and over 900 runners and walkers we took in \$18,110!! A big thank you to our sponsoring schools—Antonian, St Mary Magdalen, St. Gregory the Great, St. Monica, Central Catholic, St. Philip of Jesus, Holy Cross, St. Gerard, St. Cecilia, St. Anthony, John Paul II, St. Leo the Great, Mount Sacred Heart, Holy Name, Incarnate Word High, St. Peter Prince of the Apostles, St. James the Apostle, St. Margaret Mary and special thanks to Our Lady of the Lake University.

--**Catholic Life Raffle** – Congratulations to Maria Hernandez from St. John Berchmans for winning the Catholic Life Raffle \$20,000 cash!! And Thank you and God bless Catholic Life Insurance and everyone who sold raffle tickets - **\$350,000 was raised by the sweepstakes – all funds went directly to your school!** The winning school, **St. James the Apostle**, sold 6311 tickets and received \$31,555! Also, **Sr. Mary Link** will get a free day off and Superintendent Pattie Davis will fill in for Sr. Mary. St. Paul sold 6014 tickets for \$30,070 and Mount Sacred Heart was 3rd highest with 5501 tickets sold and \$27,505—Congrats and Way to Go! The top classroom was **Ms. Wong’s 4th grade class at St. Monica** – I will be substituting for Ms. Wong, so she can have her free day off!

--**Hall of Fame & Outstanding Leaders in Catholic Education** – And the awardees, chosen from among all the awesome principals, teachers, parents, and volunteers who make our Catholic schools so tremendous are: Hall of Fame - **Dr. Paul S. Saenz**; Outstanding Leaders: **Michael Fierro, Otto & Elsa Marie Garza, Rita Martinez, Father Francis McHugh, Sister Luz Moreno, and Craig Zgabay** – Congratulations! Please join us at the Awards Dinner in their honor on Friday, April 30th at the Omni Hotel San Antonio, 6:30 pm.

DEVELOPMENT CONTINUED

--**Archdiocesan Alumnae List** - We are forming a database of alumnae names and contact information from all the Catholic schools (open and closed) in the Archdiocese. Our goal is to raise awareness of what is happening in Catholic schools today, the needs and the opportunities, with the hope that more alums will want to give back in service, prayer or treasure in thanksgiving for their Catholic education. Once created, this list will only be used to send invitations to the Khaki & Plaid Party as a reunion for all alumnae, we do not want to conflict with any program you have in place in your school. Also, each school will have access to the names from their school to be used however they need. Pam Hughes will be spearheading this project, so she will be contacting you in the next few months. Presently we will only be contacting elementary schools. Please let me know if you have any questions.

--**Next Marketing Meeting** - Tuesday, April 13th from 4-5pm here at the Pastoral Center

--Hope for the Future Application Deadline is April 7th.

Thank you for all you do for the youth of our Archdiocese!

Contact us anytime: Julie.seguin@archsa.org,

Leticia.briseno@archsa.org, deyanira.rossell@archsa.org

or 210-734-1963

UPCOMING GRANTS and DUE DATES:

DeBusk Foundation	September 1
The Duda Family Foundation	October 31
Elder Family Foundation	No deadline
Conrad N. Hilton Fund for Sister	No deadline
Kenedy Memorial Foundation	December 15
Koch Foundation	February
Kocurek Charitable Foundation (Louis J & Millie Matce)	June
Kronkosky Foundation	
Pryor Charitable Trust (Myra Stafford)	March 31, Jul 31, Oct. 31
Raskob Foundation for Catholic Activities, Inc.	Between December 8 and Feb 8 for April/May consideration and Between June 8 and August 8 for November consideration.
Robert Stewart Odell and Helen Pfeiffer Odell Fund	No deadline
Scanlan Foundation	April 15 and October 15
Louis H. and Mary Patricia Stumberg Foundation	December 1
The Meadows Foundation	No deadline
Watson Charitable Foundation	No deadline
George W. Brackenridge Foundation	No deadline
Albert & Margaret Alkek Foundation	No deadline
Airborne Teacher Trust Fund, Art & Music Programs	Quarterly deadlines
http://www.airbornetrust.com/programoverview.aspx	
National Council of Teachers of Mathematics, the Mathematics Education Trust (MET)	May 9
Dollar General Youth Literacy Grants	May 22
Cecilia Young Willard Helping Fund	May 31
The Burkitt Foundation	Feb. 1

FINANCE

Budgets for 2010 -2011 are due to the Department of Catholic Schools by April 1, 2010. Please call David Nixon at 734-1661 or e-mail him at david.nixon@archsa.org with any questions.

PERSONNEL

Teacher Fair 2010 will take place on Saturday, May 1st, at St. Luke Parish Family Center, 4603 Manitou Dr. from 9:00 a.m. - 12:00 noon. Registration forms can be found in the admin section of the DCS web site. Registration is due to Lottie.Lopez@archsa.org by April 16th.

Reminders: Questionnaire of Intent – due March 15th
 Principal Assessment Surveys – due on March 31
 Teacher Assessment Process – ongoing until mid April
 “Principal will provide written notification concerning ministry agreements for the following year.” Policy 3506 – sent out by April 15

Ministry Openings – As you become aware of teacher openings for 2010-11, forward the information to Lottie Lopez. This information will be posted on the DCS website employment section.

Criminal Background Checks – With end-of-year field trips coming up and 3 year renew dates expiring; please remember that *all employees and volunteers must have valid Criminal Background Checks* on file. **Allow plenty of time**, as processing cannot be rushed. Be sure to check the entire form for accuracy in order to avoid having forms returned to you. The CBC form can be found on Admin Login and must be submitted with payment to the Office of Human Resources. **OVASE training** and an orientation on the **Archdiocesan Policy on Sexual Misconduct** is also required.

Deficiency Removal – Just reminders that, as you hire new personnel, please use the TCCED deficiency forms as needed. Make sure **before** you issue a new ministry agreement that all **deficiency hours** have been **fulfilled**.

Level II Catechetical Courses

Spring Semester 2010 – Courses #221, #231

Course Location	Dates	Course
Deb Desjean Our Lady of Perpetual Help 3:00 – 6:00 p.m.	Mondays & Wednesdays April 5, 7, 12, 26, 28	#221 – Ministry of Catechesis: Theory and Practice
Carol White St. Gregory the Great School	Tuesdays & Thursdays April 6, 8, 13, 15, 27, 29	#231 – Maturing in Faith

PERSONNEL CONTINUED

The School Religion Coordinators' Meeting is scheduled for Wednesday, April 14th, from 1:30 – 4:00 p.m. at the Pastoral Center. ACRE testing and catechetical formation will be the focus of the meeting. The registration form can be found on Admin Login.

HEALTH

Health Coordinators' Meeting Date Change – April 20th is the new meeting date for all Health Coordinators. The meeting will be held at the Pastoral Center, Rm. 102 from 1:30 – 4:00 p.m. A representative from the *San Antonio Metropolitan Health District Immunization Outreach & Education Program* will explain the **immunization requirements and updates** that will be in effect for the 2010-2011 school year. All students newly admitted and re-enrolled, in schools must be in compliance with the new immunization requirements. E-mail registration form to Lottie.Lopez@archsa.org. The form is located in the admin section of the DCS web site. Due 4/16/2010.

Admission Procedures/Student Health Records – As you finalize the admission process for the 2010-11 School Year, remember to review each student's health and immunization records prior to admission. This will help insure that all health policies, especially immunization requirements, are met and that any special health needs of the student can be addressed by the school. Refer to the TCCED immunization policy, as stated in Archdiocesan Policy # 4801.

Wellness Committee Evaluation – According to the Wellness Policy, (#4810): *“Schools will implement the Wellness Policy by developing local school goals based on the Guidelines for Implementing the Wellness Policy. A Wellness Committee will annually evaluate compliance with the Wellness Policy and local school goals. That evaluation will be shared with the Superintendent.”* As we approach the 4th quarter, this is a reminder to be sure that your Wellness Committee has a plan for that annual evaluation and has begun to discuss goals for 2010-2011.

ESC - 20 Workshops – All of the workshops for January-August 2010 are now open for registration. To register, go to www.esc20.net.

The information in this DCS Newsletter
is for the use of the administrators, faculty, councils and pastors.
Principals are requested to forward information to appropriate persons.

CALENDAR**EVENT DATES:****April**

April 14 Religion Coordinators' Meeting, Pastoral Center, Rm. 102, 1:30 – 4:00 p.m.

April 20 **Date Change** - Health Coordinators' Meeting, Pastoral Center, Rm. 102, 1:30 – 4:00

PAST DUE:

School Council Minutes for February and March to Associates

MARCH DUE DATES:

31 Principal Performance Assessment, available on Survey monkey.com

APRIL DUE DATES:

1 2010-2011 budget to Department of Catholic Schools

9 Religion Coordinators Registration Form due to Lottie Lopez, find on Admin Login

16 Teacher Fair Registration Form due to Lottie Lopez, find on Admin Login

Health Coordinators' Meeting Registration Form due to Lottie Lopez, find on Admin Login

MAY DUE DATES:

1 2010-2011 Calendar, on Admin Login

Principal's Ministry Agreement, on Admin Login

15 Wellness Policy Compliance, on Admin Login

JUNE DUE DATES:

15 2009-2010 Textbook Inventory

Principal's Goals, on Admin Login

Non-discrimination Certification, on Admin Login

SAVE THE DATE:

April 14 Religion Coordinators' Meeting, Pastoral Center, Rm. 102, 1:30 – 4:00 p.m.

April 20 **Date Change** - Health Coordinators' Meeting, Pastoral Center, Rm. 102, 1:30 – 4:00

May 1 Teacher Fair, St. Luke's Parish Family Center, 9:00 am – 12:00 pm