

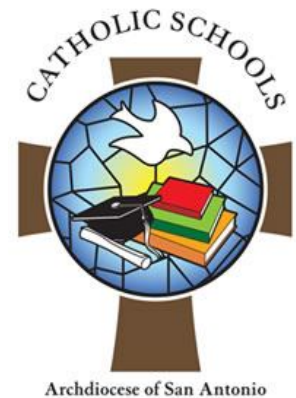
THE ARCHDIOCESE OF SAN ANTONIO
ENTRUSTING OUR CHILDREN TO CATHOLIC SCHOOLS
DEPARTMENT OF CATHOLIC SCHOOLS NEWS

[HTTP://WWW.SACATHOLICSSCHOOLS.ORG](http://www.sacatholicsschools.org)

Vol. 12, No. 11

JUNE 22, 2010

"For I know the plans I have for you," declares the Lord, "plans to prosper you and not to harm you, plans to give you a hope and a future. Then you will call upon me and come and pray to me, and I will listen to you. You will seek me and find me when you seek me with all your heart."
 Jeremiah 29: 11-13



ADMINISTRATION

This will be the last DCS Newsletter for 2009-2010. Our next issue will be August 2010.

Reminder: Sr. Rose Pacatte workshop for Media Literacy July 24- 30. Please contact Joann Gawlik or Lottie Lopez at lottie.lopez@archsa.org for registration and information. We have a few spaces left and would like to see administrator participation as well as staff.

Joann Gawlik will facilitate the newly formed technology committee. The committee has been formed to revise curriculum, provide technology planning for schools and serve as a resource to schools for integrating 21st century technology skills within the classroom. We are very pleased to have a wide representation from school and the larger technology community to serve as members. Please look for the minutes from the June 17th meeting and forward to your staff. We value your input and look forward to a very productive year in serving school technology needs.

Special Needs conference facilitated by Beverly Lejeski, "Engage, Empower, Excel" was held on June 7th with attendance at 120!! Andrea Gonzales of Blessed Sacrament provided the keynote address "Shaped to Serve – Embracing Exceptions, Seeking Solutions" which was followed with eleven presentations addressing K-12 needs that included topics on classroom modification/accommodations, learning disabilities and strategies for behavior management. The conference was developed within the special needs committee in response to the special needs survey results from the teacher needs survey. We give thanks to all of our members on the special needs committee for their dedication and hard work this year to assist our schools in accommodating the needs of all students.

Title I Teacher Conference sponsored by Region 20 was held on June 15-16 at Antonian High School with approximately 50 of our Catholic school staff in attendance. Teachers learned strategies to address academically challenged students. A big thank you to Antonian High for graciously hosting both of our June conferences!

INSIDE THIS ISSUE:

| | |
|------------------------|----------|
| Administration | 1 |
| development | 2 |
| GRANT DUE DATES | 3 |
| PERSONNEL | 4 |
| health | 4 |
| Technology | 6 |
| calendar | 7 |

ADMINISTRATION CONTINUED . . .

The Good Shepherd Network of Catholic Schools is up and running! The new director, Michael Moretta, will officially be on board July 20th and has had a first meeting on June 21st with network administrators to discuss the major initiatives of centralized accounting, sharing of staff, academic programs and public awareness for these schools.

Bishop Oscar Cantu will host the CTSA Channel 15 Catholic program “Matters of Faith” on July 13th and has recently interviewed Carol Johnson, principal of St. Leo Catholic School and Fr. Richard Wosman of St. Mary’s University in discussion of the Good Shepherd Network. We look forward to more school topics in the upcoming year.

“Build Bethlehem Everywhere”, a statement on Catholic Education published by Canadian School Trustees’ Association, 2002 will be the theme for our August Administrator’s Convocation on August 3rd. Mike Brock, UD counselor and past Catholic school administrator, will present the document. This publication was presented at the TCCED superintendent’s meeting last year and I am hopeful that this document will serve as a resource for renewal and encouragement for all of our Catholic school administrators. I am looking forward to this date and hope to find you all rested and ready for a brand new year in Catholic education!!

Catholic Administrators Program – Please consider recommending a potential Catholic school leader for this professional development opportunity next year. A description of the program, schedule of classes and the registration form are on the DCS website under “Programs”.

Non-Discrimination Certification - This form is due to the Associate Superintendent by June 15. It is on the Admin login, #4002A. It requires the signatures of the principal, pastor/authorized agent, and school council president.

DEVELOPMENT

Office of Hope for the Future – Catholic School Development

So far, for the 2010-11 upcoming school year, 815 children are receiving more than \$800,000 in tuition assistance from Hope for the Future, and several of our schools will receive \$32,000 in Hope for the Future funds for special projects. Our mission remains to fund the nearly 3,000 children in need, as well as to continue to offer funding to you, all our schools for curriculum, technology and facility enhancements.

Showcase of Catholic Schools – Saturday, July 31, 2010 at South Park Mall – This is a great way for anyone interested in a Catholic school education to visit with students and administrators from our Catholic schools all in one place! Please let us know if your school will be part of this wonderful showcase of our schools by July 1, 2010.

Calling all Catholic School Alumni! – We are continuing to build a complete database of Catholic school alumnae residing in the Archdiocese. We hope to celebrate the largest Catholic school reunion ever at our upcoming **Khaki & Plaid Party**, on January 29, 2011 at the Valero Center. Thank you for your continued support in building this database. We hope it will be an asset to your school development goals as well. Pam Hughes at alumnihope@gmail.com is the contact for this historical undertaking.

DEVELOPMENT CONTINUED . . .

Save the Date:

Marketing Committee Meeting – Tuesday, September 14, 2010 – Pastoral Center, Room 102

Hope for the Future Art Show & Sale – Tuesday, November 9, 2010 – Plaza Lecea, 5441 Babcock Rd.

Hope for the Future 4th Annual 5K Run/Walk and 1 Mile Fun-Run.- Saturday, February 5, 2011, at Mission County Park #2.

Thank you and God bless you for help in building up our Catholic school communities!

UPCOMING GRANTS and DUE DATES:

| | |
|---|---------------------|
| The Meadows Foundation | No deadline |
| Watson Charitable Foundation | No deadline |
| George W. Brackenridge Foundation | No deadline |
| Albert & Margaret Alkek Foundation | No deadline |
| Airborne Teacher Trust Fund, Art & Music Programs http://www.airbornetrust.com/programoverview.aspx | Quarterly deadlines |
| Bank of America Charitable Trust / Foundation Grant Applications please email Rhonda Martin at rhonda.martin@ustrust.com for specific grant packets. Rhonda can be reached at 210-270-5422 | |
| Samsung 850DX cameras for K-12 teachers http://www.samsunggrants.com/ | June 15 |
| State Farm and the National Youth Leadership Council http://www.sfprojectignition.com | June 30 |
| John G. & Maria Stella Kenedy Memorial Foundation | July 1 |
| The Burkitt Foundation | August 1 |
| Scanlan Foundation (secondary education) | Oct. 15 |
| Strake Foundation (secondary education) | Oct. 1 |
| Healthy Sprouts Award Gardener's Supply Company | October 15 |
| Mariette Randall Foundation Trust | November 30 |

PERSONNEL

Ministry Openings – As you become aware of teacher openings for 2010-11, forward the information to Lottie Lopez at lottie.lopez@archsa.org. This information will be posted on the DCS website employment section.

Criminal Background Checks – With end-of-year field trips coming up and 3 year renewal date expiring, please remember that *all employees and volunteers must have valid Criminal Background Checks* on file. **Allow plenty of time**, as processing cannot be rushed. Be sure to check the entire form for accuracy in order to avoid having forms returned to you. The CBC form can be found on Admin Login and must be submitted with payment to the Office of Human Resources.

Deficiency Plans Removal – Just a reminder, as prepare to have current teachers sign ministry agreements, it is also time to check for progress being made on Deficiency Plans. If deficiencies have been completed you need to file for a Verification of Deficiency Removal. If the deficiency time is soon to expire and you feel an extension is warranted, file for an extension. *All teachers must meet required qualifications or have a deficiency plan on file.*

If you hire new personnel, please use the TCCED deficiency forms as needed. Make sure **before** you issue a new ministry agreement all **deficiency hours** have been **fulfilled**.

Summer at Archdiocesan Catechetical Center 2010 – Check the ACC website, www.archdiosa.org/acc/ , for courses scheduled during the months of June and July 2010.

HEALTH

Updated Health Forms can be found on Admin Login, www.sacatholicschools.org/admin/admin.htm Go to Handbooks and Catalogs, Policy Handbook, or click on [Policy Handbook](#) . Also, go to the Time Sensitive Forms Section, TCCED School Disk or click on [TCCED School Disc 2009 - 2010](#) and open folder #10 Health Manual. If you do not have the ID and password contact your administrator or our office. Forms are updated periodically. The most recent versions are located in the documents noted above. Use these in lieu of those listed in the individual number listings.

Admission Procedures/Student Health Records – As you finalize the admission process for the 2010-2011 school year, remember to review each student's health and immunization records prior to admission. This will help insure that all health policies, especially immunization requirements, are met and that any special health needs of the student can be addressed by the school. All students, newly admitted and reenrolled in schools must be in compliance with the new immunization requirements.

HEALTH CONTINUED . . .

Audrey Munoz is an excellent resource to assist with any questions concerning immunization requirements and recommendations.

Audrey Muñoz, LVN, AAHA

Infant/Childhood Education & Outreach Supervisor

San Antonio Metropolitan Health District

Immunization Outreach & Education Program

332 West Commerce, Suite 108

San Antonio, TX 78205

Office: (210) 207-6917

Email: Audrey.Munoz@sanantonio.gov

Wellness Committee Evaluation – According to the Wellness Policy, (#4810): “Schools will implement the Wellness Policy by developing local school goals based on the Guidelines for Implementing the Wellness Policy. A Wellness Committee will annually evaluate compliance with the Wellness Policy and local school goals. That evaluation will be shared with the Superintendent.” As we approach the 4th quarter, this is a reminder to be sure that your Wellness Committee has a plan for that annual evaluation and has begun to discuss goals for the upcoming year.

As you complete the **Annual Reports for Vision, Hearing and Spinal Screenings**, Ramiro Martinez is an excellent resource to assist you with the current reports or if you are in need of accessing prior reports for the file.

Ramiro Martinez

Vision, Hearing and Spinal Screening Program

Department of State Health Services (DSHS)

7430 Louis Pasteur Drive

San Antonio, Texas 78229

210.949.2039

The information in this DCS Newsletter
is for the use of the administrators, faculty, councils and pastors.
Principals are requested to forward information to appropriate persons.

TECHNOLOGY

Openings are still available for the **Advanced Media Literacy Training Workshop**; contact **Lottie Lopez at 210-734-1662 or lottie.lopez@archsa.org, due date July 6th**. Thank you to all the schools that chose to send a representative to the **Advance Media Literacy Training Workshop to be held July 24th – 30** presented by Sr. Rose Pacatte, FSP, Pauline Media Center. This is a “trainer of the trainer” type workshop. Thank you also to St. Peter Prince of the Apostle School for hosting.

Technology Integration Committee – The first meeting of the Committee was held on June 17th. Three high schools, 10 elementary schools and two Archdiocesan Departments have volunteered and are represented on the committee.

The **charge of the committee** is to address 21st century curriculum and classroom needs for schools in the Archdiocese of San Antonio. The committee will explore and facilitate school progress in the area of technology curriculum integration, administrative/staff professional development and classroom technology software/hardware. Committee members will consist of those individuals devoted to aligning technology standards within our schools, setting goals for professional development and serving in a consultative capacity for schools in regard to technology planning.

The **goal of the Committee** is to improve the level of technology integration at the Archdiocesan and school level.

Three subcommittees have been formed: Current Status Assessment/Strategic Planning, Staff Proficiency Levels / Professional Development, and Curriculum Standards/Technology Integration. The **initial strategies outlined** for the subcommittees are

- Establish technology integration curriculum standards
- Establish technology standards for administrators, teachers and students
- Identify and/or develop technology proficiency assessment tools for administrators and teachers
- Assess the technology proficiency of administrators and teachers
- Determine professional development needs and implementation strategies
- Determine the current status of classroom and school wide technology software, hardware and infra structures on each campus
- Establish technology standards for classroom and school wide technology software, hardware and infra structures for schools
- Identify current and potential tools for communication with parents and stakeholders
- Identify resources, consultative and others, to assist schools in technology planning
- Identify funding needs and resources
- Others to be identified

Input Request: The next meeting of the committee will be September 23rd. Please send any feedback or suggestions to joann.gawlik@archsa.org by September 10th.

CALENDAR**EVENT DATES:****PAST DUE:**

School Council Minutes for remainder of 2009-10 to Associates

Projected Budget for 2010-2011

Principal's Ministry Agreement, on Admin Login

Principal Performance Assessment

JUNE DUE DATES:

- 15 2009-2010 Textbook Inventory due to lottie.lopez@archsa.org
- 15 Principal's Goals, on Admin Login due to Associates
- 15 Non-discrimination Certification, on Admin Login due to Associates

JULY EVENTS:

- 20-21 New Principals' Meeting

JULY DUE DATES:

- 6 Registration for Advance Media Literacy Workshop, lottie.lopez@archsa.org

SAVE THE DATE:**August**

- 3 Administrators' Convocation
- 4 Principals' Meeting
- 6 New Teachers' Orientation
- 16 First Day of School

October

- 16 Annual School Council/PTC Workshop, 8:00 am Social, 8:30 am to 12:30 pm Presentation, St. Mary's University