

**CONSTITUTION OF THE CATHOLIC SCHOOL COUNCIL  
OF  
ARCHDIOCESE OF SAN ANTONIO  
SAN ANTONIO, TEXAS**

**ARTICLE I**

**PREAMBLE**

**Section 1. Mission:** The mission of the Catholic School Council of \_\_\_\_\_ School (hereinafter referred to as the (Council), as established herein, is to promote a Catholic School system with an excellent academic program founded on Christian virtues, directing students towards a conscious choice of living a responsible Catholic life.

**Section 2. Goals:** To fulfill their mission, the Council sets forth the following goals for itself:

The Council shall formulate and propose policies in accordance with those of the Ordinary of the Archdiocese of San Antonio (hereinafter referred to as the Archbishop, designed to:

A. Educate the students in a school environment which proclaims the Good News of Christ and prepares them to be responsible and active citizens in the Catholic community now and into the Third Christian Millennium.

B. Promote in the students a zeal for the achievement of justice and for the practice of peacemaking through their individual actions and their actions with others.

C. Create in the schools an active faith community permeated with the Gospels message of freedom and love, where the teachers and staff in partnership with families light the way for the students to receive a quality education without regard to gender, economic, ethnic, or racial background.

**ARTICLE II**

**CREATION AND NAME**

There is hereby established an association of persons, which is organized under the name of The Catholic School Council of \_\_\_\_\_ School.

**ARTICLE III**

**PURPOSE AND AUTHORITY OF THE COUNCIL**

**Section 1:** The Council shall be consultative to the Principal in all school matters for which the Principal seeks the Councils advice and expertise.

**Section 2:** The Council shall give advice to the Principal and the Pastor on financial matters concerning the School.

**Section 3:** The Council with the Principal shall formulate and monitor the school's budget.

**Section 4:** The Council shall formulate and propose written policies. The policies are designed to further the mission and goals of the school and are subject to the approval of the Pastor.

**Section 5:** The Council shall continually monitor and evaluate the effectiveness and feasibility of its policies.

**Section 6:** The Council will research, develop and communicate for itself and the school specific actions and strategies for a five year plan. The plan will be reviewed and updated annually.

#### **ARTICLE IV**

#### **MEMBERSHIP**

**Section 1. Number:** The Council shall consist of not less than 6 nor more than 10 regular members. The Archbishop, the Superintendent of Schools, the Pastor, the Principal and the PTC President are ex-officio members of the Council. At least fifty percent of the regular members will be appointed by the Pastor and Principal, and all other regular members will be elected by the parish and school community.

**Section 2. General Eligibility:** Any persons who have shown a sincere interest in and commitment to Catholic education and who are willing to give time and energy for the betterment of Catholic education and who are positive contributors to their parishes/schools in the Archdiocese are eligible to become members of the Council.

**Section 3. Non-Eligibility:** No employee of the school or parish may be a member of the Council.

**Section 4. Term of Membership:** Each member shall serve a term of three years. No member may serve more than two consecutive terms. Two or more years in filling a former members unexpired term shall be considered a term of membership.

#### **ARTICLE V**

#### **OFFICERS**

**Section 1. Officers:** The officers of the Council shall consist of a president, a vice-president, secretary, and financial officer.

**Section 2. Eligibility:** Any regular member of the Council is eligible for election as an officer of the Council.

**Section 3. Term:** The terms of an officer of the Council shall be for one year. No member of the Council shall hold the same office for more than two (2) consecutive terms.

**Section 4. Duties:** The duties of the officers of the Council shall be established in the Council's bylaws.

#### **ARTICLE VI**

#### **MEETINGS**

The Council shall hold regular and special meetings as provided in its bylaws.

**ARTICLE VII**

**AMENDMENTS & ANNUAL REVIEW**

Any proposed amendments must be submitted in writing to the Archdiocesan Catholic School Council. The constitution may be amended by a vote of the regular members of the Council and upon approval by the Archdiocesan Catholic School Council; provided, however, that any proposed amendment shall be presented in writing at the regular meeting of the Council immediately preceding the meeting at which such vote is taken. This constitution is to be reviewed annually.

Revised: February 23, 2005, June 2007

Approved by the Archbishop: March 30, 2005